



NATIONAL SOCIETY OF BLACK ENGINEERS



Executive Board Candidate's Handbook 2026-2027

Table of Contents

Introduction	3
Election Timeline	4
Candidacy Eligibility	4
Candidate Application Instructions	4

For any questions or clarifications regarding this handbook, please contact elections@nsbedfw.org.



Introduction

Thank you for your interest in serving as a leader within the NSBE DFW Professionals Chapter. Elections for the **2026-2027** Executive Board will be held on **May 14-18, 2025**, with the term commencing on **June 1, 2026**, and concluding on **May 31, 2027**.

The following **elected positions** are available:

- **President**
- **Vice President**
- **Secretary**
- **Treasurer**
- **Programs Chair**

The following **appointed positions** will also be available:

- **Parliamentarian**
- **Membership Chair**
- **Publications Chair**
- **Technology Chair**
- **Finance Chair**
- **Pre-College Initiative Chair**
- **College Initiative Chair**
- **Bridge Chair**
- **Professional Development Chair**
- **Social Chair**
- **Gala Chair**
- **Scholarship Chair**
- **Historian**
- **Corporate Partnerships Chair**

(For detailed descriptions of each elected and appointed position, please refer to the [NSBE DFW Professionals Chapter Constitution and Bylaws](#), respectively.)



Election Timeline

Important Dates:

- **April 17, 2026:** Candidate Applications Open
- **April 30, 2026:** Elected Candidate Applications Close
- **May 1, 2026:** Introduction of Elected Candidates
- **May 18, 2026:** Appointed Candidate Applications Close
- **May 14 – 18, 2025:** Candidate Panel & Voting

All applications must be submitted through the designated online form. The link to the application form will be provided separately. **Late or incomplete submissions will not be accepted.**

Candidacy Eligibility

To qualify as a candidate, individuals must:

- **Be a current, active member** of NSBE DFW Professionals Chapter in good standing.
 - **Agree to uphold** the NSBE DFW Professionals Chapter Constitution and Bylaws.
 - **Have fulfilled** all financial obligations to the chapter.
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Candidate Application Instructions

Candidates must submit the following via the online application form:

- **Completed Application Form:** Ensure all sections are filled out accurately.
- **Candidate Statement:** A personal statement of **350 words or fewer** outlining your qualifications, vision, and goals for the desired position.
- **Professional Headshot:** An optional addition to the application, a professional headshot may be included.
- **Professional/Leadership Resume:** Highlighting relevant experience and accomplishments.

Applications should be thoroughly proofread for spelling and grammar. Submissions exceeding the word limit will be truncated.



Floor Nominations

Floor nominations and candidates during election debates are permitted. However, floor candidates must submit the requirements listed above within 24 hours following the debate for their name to be formally added to the ballot.