



NATIONAL SOCIETY OF BLACK ENGINEERS



Executive Board Candidate's Handbook

2025-2026

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For any questions or clarifications regarding this handbook, please contact elections@nsbedfw.org.



Introduction

Thank you for your interest in serving as a leader within the NSBE DFW Professionals Chapter. Elections for the **2025-2026** Executive Board will be held on **May 26-30, 2025**, with the term commencing on **June 1, 2025**, and concluding on **May 31, 2026**.

The following **elected positions** are available:

- **President**
- **Vice President**
- **Secretary**
- **Treasurer**
- **Programs Chair**

The following **appointed positions** will also be available:

- **Parliamentarian**
- **Membership Chair**
- **Publications Chair**
- **Technology Chair**
- **Finance Chair**
- **Pre-College Initiative Chair**
- **College Initiative Chair**
- **Bridge Chair**
- **Professional Development Chair**
- **Social Chair**
- **Gala Chair**
- **Scholarship Chair**
- **Historian**
- **Corporate Partnerships Chair**

(For detailed descriptions of each elected and appointed position, please refer to the [NSBE DFW Professionals Chapter Constitution and Bylaws](#), respectively.)



Election Timeline

Important Dates:

- **April 21, 2025:** Candidate Applications Open
- **May 12, 2025:** Candidate Applications Close
- **May 15, 2025:** Introduction of Candidates
- **May 26 – 30, 2025:** Candidate Panel & Voting

All applications must be submitted through the designated online form. The link to the application form will be provided separately. **Late or incomplete submissions will not be accepted.**

Candidacy Eligibility

To qualify as a candidate, individuals must:

- **Be a current, active member** of NSBE DFW Professionals Chapter in good standing.
 - **Agree to uphold** the NSBE DFW Professionals Chapter Constitution and Bylaws.
 - **Have fulfilled** all financial obligations to the chapter.
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Candidate Application Instructions

Candidates must submit the following via the online application form:

- **Completed Application Form:** Ensure all sections are filled out accurately.
- **Candidate Statement:** A personal statement of **350 words or fewer** outlining your qualifications, vision, and goals for the desired position.
- **Professional Headshot:** An optional addition to the application, a professional headshot may be included.
- **Professional/Leadership Resume:** Highlighting relevant experience and accomplishments.

Applications should be thoroughly proofread for spelling and grammar. Submissions exceeding the word limit will be truncated.